



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

Student Services Council

January 17, 2008

9:00 – 11:00 a.m.

Room Z-405

Minutes

APPROVED

Present:

John Bromma	CE Academic Senate
Rick Cassar	Miramar Academic Senate
Dave Evans	Mesa College (for VP, Student Services)
Shelly Hess	Instructional Council (for Henry Ingle)
Edwin Hiel	City Academic Senate
Guillermo Marrujo	Mesa Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Interim Vice President, City
Peter White	Vice President, Miramar

Guests:

Joi Blake	Mesa College
Nick Mata	Miramar College
Raymond Sayre	Navy College Office

1.0 Approval of Minutes

- January 10, 2008
- Approved

2.0 Freshmen Experience (Matric Deans)

- At a previous meeting, the Council agreed to discuss the Freshmen Year Experience (FYE) pilot for 2008 at a January meeting and bring back possible assessment dates for consistency among the colleges, as well as template language that will be provided to students regarding the program guidelines and expectations.
- Discussion followed on the various challenges with the original pilot including coordination between Counseling and Admissions.
- The Council discussed the plans for the Fall 2009 pilot.

- Joi Blake shared that Mesa is in the process of setting up application workshop dates and campus tours. She requested the Fall 2008 and Spring 2009 dates ahead of time for planning purposes.
- Nick Mata shared that Miramar will focus on the 4 feeder high schools once the new Outreach person is onboard. Their goal is to get an early assessment and have the outreach person work with the counselors. He shared that 2 students from the previous pilot did not return this semester.
- Gerald Ramsey shared that City is working with all of their feeder high schools and are gearing up for Spring. He did not have the numbers from the previous semester.
- Joi Blake shared that 40 students were successful in the FYE program at Mesa and completed their program.
- Peter White stated that he would like to continue with the pilot for Fall 2008 and Spring 2009. He feels that the colleges have committed to the pilot and he would like to see the logistics worked out and the program implemented, districtwide. He is favor of expanding for Fall 2008 and Spring 2009 and investing resources for managing and controlling the pilot. He further shared that the Vice President of Student Services at each campus should be responsible for managing and monitoring the pilot.
- Rick Cassar stated that we have a whole year to plan and learn from our mistakes and find a way to better monitor the students that are provided priority enrollment. If the student chooses to no longer be part of FYE there has to be a process for eliminating the student and deleting priority enrollment.
- Gerald Ramsey stated that campus communication is crucial to the success of the program.
- The Council agreed to continue with the pilot for Fall 2008 and Spring 2009. Lynn Neault agreed to send out the registration dates for both semesters to the Vice Presidents of Student Services.

3.0 Military Spouse Tuition Reimbursement Program (Raymond Sayre)

- Mr. Raymond Sayre from the Navy College office came to speak to the Council to clarify some concerns in regards to the new Military Spouse Tuition Reimbursement program. The program is a two year program intended to provide financial support to spouses of certain enlisted military personnel who enroll in specific training programs.

- There has been much confusion with student participation in approved courses and third-party billing as the Navy is not responsible for payment. Workforce Partnership will be responsible for all payments via a voucher to the district.
- Mr. Sayre shared that the program is a partnership with the Department of Labor and Defense, paid via Workforce Partnership. He shared that the program will pay up to \$3,000 for the cost of all mandatory fees and tuition, including books (except transportation and childcare). He was unsure as to the parking fees. It was further added that the program will not pay for notebooks, pens, t-shirts, etc.
- Peter White inquired as to financial aid and how that is figured into the final cost, as financial aid is not typically known up front.
- Mr. Sayre stated that the students that will be participating in the program will not have a need for financial aid and that their spouse's pay grade is not low enough. The program covers \$3,000 and the Department of Defense does not see a need for financial aid as the \$3,000 will cover all costs.
- Mr. Sayre gave a brief outline of the process:
 - Student fills out required forms (provided by Department of Defense)
 - The student will take the form and meet with a counselor who will print out a suggested education plan.
 - The form is then reviewed by Mr. Ray Sayre for final approval of the courses.
 - If approved, the voucher is then paid by Workforce Partnership to the college.
- Mr. Sayre was not clear as to the billing and suggested that the colleges work out the details with Workforce Partnership. He further shared that there are no provisions to capture any of the money that is not spent. If the student withdraws and gets a refund, there are no provisions to collect the money back from the student. However, Mr. Sayre did not feel that this would be an issue with the high-level of students that will be participating in the program. He assured the Council that all students will be highly monitored as they go through the 2-year program. There is no expectation that the students in the program will drop the course(s).

- The Council inquired as to the courses that qualify for the program. Mr. Sayre stated that any program that falls into one of the 5 areas qualifies. He felt that there are many programs that fall under the various careers that have been selected for the program and most qualify, such as an Associate Degree in Biology. He stated that he is the final approval on the approved programs. If a course plan is not approved, the student can go back to the counselor and get a new course plan developed for approval.
- Mr. Sayre shared that the Department of Defense has 44,900 eligible spouses and they feel that 10% of those will participate with various community colleges.
- The Council agreed to work with Workforce Partnership to clarify the questions and concerns that were not addressed.
- Mr. Sayre shared that he feels it will take at least 6 months to work out all the issues and concerns. The program is not a pilot and it will be an ongoing program with the colleges, Department of Defense and Workforce Partnership.
- The Council thanked Mr. Sayre for this time.

4.0 Categorical Program Budget 2008-2009

- Lynn Neault informed the Council that the state budget includes a reduction in the categorical program budget for 2008-2009. The item will be discussed at Cabinet on January 22nd and she asked the Vice Presidents for their input on the impact of the reductions on categoricals.
- It was shared that the largest reduction will affect BFAP. The Vice Presidents agreed to provide Lynn with a brief description of how the reductions will be absorbed and what it will mean for EOPS, BFAP, Matric and DSPS.
- The Council agreed to monitor developments in the state budget over the next few months.

5.0 F-1 Students (Gerald Ramsey)

- Deferred

6.0 Study Abroad/Student Conduct Issues (Gerald Ramsey)

- Deferred

7.0 English 51 “Exit Exam” (Rick Cassar)

- Deferred

8.0 DSPS Council Meeting Dates (10:30 – Noon)

- 2/14
- 4/10
- 5/8

9.0 Academic Senate Reports

10.0 Curriculum Instructional Council Report